# PRINTING AND OER



You have adopted an OER and are now looking at the next level—offering a print option for students.

### So what's your first step?

Communicate with your campus OER liaison and your campus bookstore to let them know you are using OER.

Follow processes or protocols already in place with streamlining printing. If a process doesn't already exist, you may be able to help create a process. (see next page for College of the Canyons model)

### Will internal (on campus) printing/graphics/bookstore handle printing?

There may be hesitation to print based on historical concerns about copyright. You may have an opportunity to education on Creative Commons licensing.

Check the contract with bookstore to find out if they require a first right of printing or if it can be done by an outside source (i.e., Montezuma publishing, Create Space, Iulu.com, etc.).

### **Next Steps**

Put language in your syllabus about students' option for accessing the text (digital and print options) and clarify if the text is required and if the print option is optional or required.

Consider contacting your campus library to put copies on reserve and providing the text to student services that may provide copies for their populations served.

#### Other Resources

Follett webinar - how they support OER:

https://register.gotowebinar.com/recording/2489688348220319243

Barnes & Noble Education webinar - how they support OER: https://register.gotowebinar.com/recording/8425976915173424904

"One of the biggest lessons we've learned about bookstores and OER over the past few years is that we needed to have separate ISBN's for the digital vs. print versions of the books. By having separate ISBN's, it allowed the bookstores to list the online versions for free along with the print option."

- Nicole Finkbeiner, OpenStax



# College of the Canyons Faculty Guide to Print OER for Students

After an OER textbook has been created or adopted, here are the steps to help you get started in sharing and making your textbook available to your students on campus.

# You have chosen to use an OER book

• Congratulations. You now have material that is free for students to use and gives you academic freedom.

## Bookstore Request Form

 Bookstore sends out an email reminder (each semester) requesting textbook information

# Reply to Bookstore

- Reply back to the Bookstore's email with the OER textbook information e.g. I'm using OpenStax Physcis ISBN-13: 978-1938168000
- If your book is in PDF form, reply back to the Bookstore including the PDF as an attachment

## Bookstore Printing

- Bookstore orders copies of the OER book through a vendor (if possible) or orders copies to be printed through Reprographics
- Bookstore informs the Library about current OER useage to allow reserve copies to be ordered

### **Student Options**

- Digital copy emailed to students by instructor
- •Digital copy hosted online (Canvas or on a website)
- Purchase copy through Bookstore
- Print up to 15 B&W and/or 5 color copies for free daily at ASG Student Center

If you have any questions about the process or need help, please contact the OER staff at OER@canyons.edu or visit www.canyons.edu/OER