



California Community Colleges

Zero Textbook Cost Grant Program

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Topics

- Legislation
- Grant funding to date
- Timelines for grants
- ZTC Acceleration grant process
- Technical assistance and support
- Reporting preparations



Article 4. Zero Textbook Cost Grant Program (78050 – 78052) Key Components

- The Chancellor shall distribute grants of up to two hundred thousand dollars (\$200,000) for each degree developed and implemented within the district that contributes to the overall elimination, or significant lowering, of textbook costs for students
- The Chancellor's Office shall ensure that a grant does not result in the development or implementation of duplicate degrees for a subject matter to avoid duplication of effort and ensure the development and implementation of the greatest number of degrees for the benefit of the greatest number of students.
- Develop degrees with sustainability considerations after grant funding is exhausted, including how content is updated and presented.
- Develop and implement a minimum of one degree for each grant received

Article 4. Zero Textbook Cost Grant Program (78050 – 78052) Key Components (continued)

- Prioritize the development and implementation of a degree from an existing associate degree for transfer and, to the extent possible, prioritize the adaptation of existing open educational resources through existing open educational resources initiatives, or elsewhere, before creating new content.
- All open educational resources used as learning materials for a degree developed pursuant to this section shall be added to the California Digital Open-Source Library established in Section 66408.
- Ensure that the degree developed and implemented is clearly identified in college catalogs and in class schedules.
- Colleges strive to implement degrees within three academic years of receiving funding, or sooner, as determined by the Chancellor's Office.

ZTC Grant Funding

ZTC Planning Grant & Implementation Grant

ZTC Acceleration Grants



Grant Funding

- July 2022: Colleges received a \$20K Planning Grant
- March 2023: Colleges received a \$180K Implementation Grant
- September 2023*: Colleges submit program plan applications for ZTC Acceleration Grants
 - Colleges can request up to \$200K per program pathway plan

ZTC Grant Timelines



ZTC Implementation Grant

ZTC Acceleration Grants

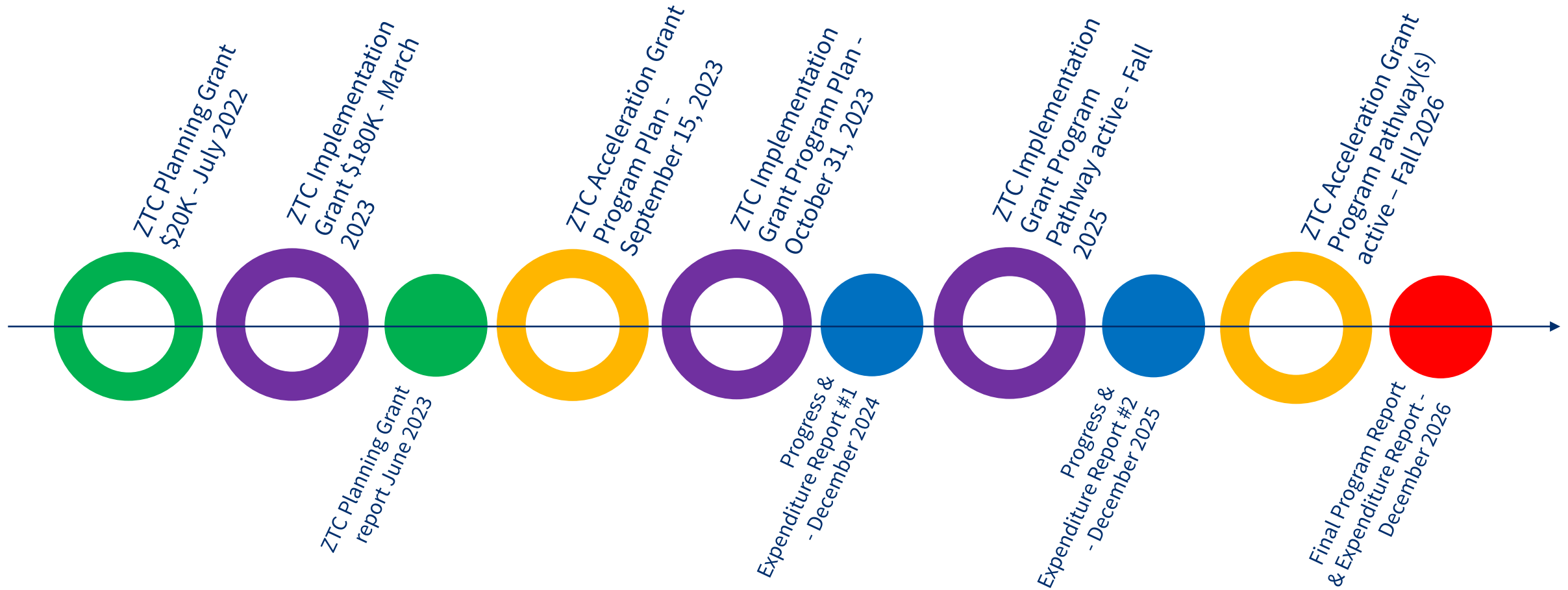
ZTC Implementation Grant Program timeline

- \$180K allocated to colleges in March 2023
- October 31, 2023 – ZTC Implementation program plan due in NOVA (available September 22)
- December 31, 2024 – Progress report and expenditure report #1
- Fall 2025 - Colleges are required to implement at least one ZTC program pathway
- December 31, 2025 – Progress report and expenditure report #2
- December 31, 2026 – Final ZTC data report and expenditure report

ZTC Acceleration Grant program timeline

- September 15, 2023 – ZTC Acceleration Grant program plan due in NOVA
 - extension selection in NOVA for local participatory governance or technical assistance
- ZTC Acceleration Grant funds will be allocated via special apportionment in Fall 2023
- December 31, 2024 – Progress report and expenditure report #1
- December 31, 2025 – Progress report and expenditure report #2
- Fall 2026 - Colleges are required to implement ZTC acceleration program pathway(s)
- December 31, 2026 – Final ZTC data and expenditure report

ZTC Degree Grants Program Timeline Overview



ZTC Acceleration Grant Program Plans in NOVA



Acceleration Grant “Intent to Apply” information
Acceleration Grant(s) application
Additional applications

Acceleration Grant Intent to Apply Section in NOVA

Intent to Apply

The college is ready and intends to submit one or more ZTC Program Pathway Plan(s) to apply for a ZTC Acceleration Grant? Choose one option. *

- Yes, our college intends to submit one or more ZTC Program Plans for an acceleration grant by September 15th. (please proceed to complete the full program plan now)
- Yes, but our college needs more time to finalize our ZTC Program Plan(s) due to required local governance process. We will submit our program plan(s) by 11/15 and include plan approval documentation in the supporting documents section upon submission.
- Yes, however the college needs technical assistance and/or professional development to submit ZTC acceleration program plan(s) by 11/15 with support.

(Yes, but our college needs more time to finalize our ZTC Program Plan(s) due to required local governance process. We will submit our program plan(s) by 11/15 and include plan approval documentation in the supporting documents section upon submission.) The college intends to submit program plans for the following number of ZTC Acceleration Grants: *

- 1
- 2
- 3
- 4 or more

You must check at least one box

Contents of the ZTC Acceleration Grant Application

1. Identify the program pathway:

- Program name
- TOP Code
- Award type (degree or CTE certificate)
- Inform if this is an existing program or a new academic program
 - If new, identify how it meets legislative requirements

Contents of the ZTC Acceleration Grant Application (cont.)

2. Identify courses within the program pathway that are already ZTC

- Number of courses
- Course titles

3. Identify courses within the program pathway that must be converted to ZTC to complete the pathway

- Number of courses
- Course titles

Contents of the ZTC Acceleration Grant Application (cont.)

4. Identify the academic term that the program pathway will offer the initial courses as ZTC:

- Fall 2024, Spring 2025, Fall 2025, Spring 2026, or Fall 2026 – final term for program pathway to become active

5. GE Courses already ZTC in degree pathway with OER links

- CTE Certificates list “N/A”
- If a gap exists, indicate how the gap will be filled
- If no gap exists, check “other” and indicate “no gap” in section 5.1

Contents of the ZTC Acceleration Grant Application (cont.)

6. Non-duplication effort

- Provide steps taken to explore resources beyond the college to avoid duplication of effort for building ZTC degree/CTE certificate pathway(s)
 - OERI list of existing OER/ZTC program pathways
 - Cool4Ed, Libre Texts, and other OER collections to prioritize use of existing OERs prior to development of new OERs
 - Provide unique factors about your ZTC pathway:
 - Unique program to the college
 - Culturally adapted for college's locality
 - Unique options or agreements for local 4-year transfer
 - Other factors to demonstrate non-duplication . . .

Contents of the ZTC Acceleration Grant Application (cont.)

7. Sustainability

- How will college maintain the program pathway as ZTC after funding is exhausted?
 - OER
 - Library licenses for materials
 - Elimination of textbook for course
 - No-cost manuals provided free of charge to students
 - * Colleges with intent to purchase textbooks to give to students – not sustainable
 - * Colleges with intent to include charges to students for inclusive access to publisher's materials – defies legislation

Contents of the ZTC Acceleration Grant Application (cont.)

8. Collaboration activities – at minimum, colleges must have a multi-team member approach to develop and implement program pathways that is inclusive of faculty, administrators and other content-focused college contributors

9. Budget – no strict limit is placed on indirect costs. This is a local decision; however, “reasonable and justifiable” is the goal. Significantly high indirect costs will merit follow-up questions in consideration for funding.

ZTC Acceleration Grant Application Considerations

- Priority will be given to program plans submitted via NOVA that are ADT followed by local degrees and CTE certificates
- Goal to distribute ZTC Acceleration grants state-wide . . . thus, the “intent to apply” section in NOVA and follow-up questions
- No limit on number of program plans per college; however, PDF program plans will be considered with lower priority and will require more time for response (email ztc@cccco.edu for program plan template PDF, if more than 3 grants are being requested)
- Cost for course conversions needed to complete ZTC program pathway will be considered

Program Plan Access in NOVA

- NOVA: <https://nova.cccco.edu/>
Program plans organized alphabetically by college
- NOVA account request: <https://nova.cccco.edu/request-access>
- NOVA channel on YouTube: <https://www.youtube.com/@NOVA-fc3zf>
- Questions regarding NOVA, please contact ztc@cccco.edu



Technical Assistance and Support

Acceleration Grant Program Plan Information Session

Final ZTC Acceleration Grant information session is scheduled for Tuesday, 12pm - 1pm on September 12

- Via Zoom: <https://canyonsonline.zoom.us/j/83575289954>

For ZTC technical assistance: ztctap@canyons.edu

ZTC Drop-In Office Hours

Ongoing ZTC Drop-in Office Hours

- Last Friday of the month from 9:00am - 10:00am
 - September 29
 - October 27
- Via Zoom: <https://cccconfer.zoom.us/j/87302202896>

Contact Information

- Please subscribe to the ZTC mailing list for updates and information about the program:
ZTC@LISTSERV.CCCNEXT.NET
- For questions about the ZTC Acceleration Grant Program or Program Plan Submission: ztctap@canyons.edu
- For questions about payment and reporting processes:
ZTC@cccco.edu

ZTC Professional Development – Started Summer 2023

- 4-week, facilitated online courses
- Collaboration with CVC's @ONE
- Facilitators are faculty from across the CCCs
 1. Making the Case for ZTC: Pathways to Equity
 2. Building a Team: Training OER Support Specialists
 3. Teaching with OER and Open Pedagogy for Equity



Research, Reporting & Evaluation

Progress Reports & Content

- Number of ZTC degree/CTE certificate program pathways developed and implemented, and the number of degrees/CTE certificate pathways that significantly lowered textbook costs
- Total OERs developed and curated within each district, disaggregated by college (course- and section-level data)
- Estimated annual savings to students \$\$
- Number of students who completed a zero-textbook-cost degree program
 - The RP Group
 - [CA Ed. Code 78052](#)
- Total open educational resources accessed

Progress Reports & Content (cont.)

- Quantitative surveys about experience of developing and implementing ZTC pathways
- Qualitative interviews about recommendations to improve development and implementation of ZTC pathways
- Partnering with The RP Group for data analysis



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Thank you!

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