ZTC Acceleration Grant Collaboration Cohort Subgroups and Action Plans

COLLABORATION COHORT PURPOSE

The Academic Senate for California Community Colleges (ASCCC) Open Educational Resources Initiative (OERI) is facilitating the ZTC Acceleration Grant Collaboration Cohorts. Although this process was introduced to prevent the duplication of effort, it also provides a means to ensure the awareness of available open educational resources (OER) and other sustainable means of achieving ZTC status, share OER development plans, and identify opportunities for collaboration across colleges. Participation in a Collaboration Cohort is not a commitment to collaborate, but rather an indication of a willingness to share and learn. The outcome of the process would only be a collaboration if representatives from some or all of the participating colleges agree on a project that would benefit from collaboration. Ideally, the cohort process will decrease the work necessary to achieve a ZTC pathway for all who are involved. At the conclusion of the cohort process, the OERI will provide a report to the California Community Colleges Chancellor's Office (CCCCO) that will document the work of the cohort, verify the absence of duplicative plans, and/or delineate how duplication will be prevented or minimized. A flowchart depicting an overview of the Collaboration Cohort process is available.

COURSE-LEVEL ACTION PLANS

An action plan for each discipline course within your ZTC pathway is the outcome of the initial cohort process. Action plans allow the OERI to identify potential opportunities for collaboration and clear instances of non-duplication. A working document for course-level action plans can be found in the Collaboration Cohort Folder. While the primary focus of the work of a given Collaboration Cohort is the courses in the discipline, it is recognized that there will be instances where the primary interest of a college is courses in other disciplines.

An action plan is a written explanation of the work your college will undertake to convert a course to ZTC. This includes everything from adopting existing OER to creating a brand-new resource. It should also entail any work done on ancillary materials such as homework, presentations, quizzes, etc. Action plans can also include activities such as revising materials to align with Inclusion, diversity, equity, and anti-racist principles or revisions to an OER for incorporation into Canvas.

Action plans should contain explicit mention of what OER you are looking to adopt or adapt. This will help the OERI identify similar projects and opportunities for collaboration. It will also allow other colleges to see what you are planning to work on that they might consider for later adoption as all work-product funded with ZTC funds must be openly licensed and shared.

We have created a flow-chart to walk you through the action plan development process.

[Collaboration Cohorts Action Plan Development Process](#)

[Collaboration Cohorts Action Plan Development Process – Accessible Text Version](#)

Sample Action Plans

ZTC Course 1

Our ENGL 120 Introduction to Literature course is currently ZTC. We will use the fundings to purchase licenses for contemporary novels.

ZTC Course 2

Our Intro to Psychology course is currently ZTC using the OpenStax Psychology 2e text.

OER Adoption

Our Microbiology currently uses the OpenStax text. We will adopt the ancillaries that are being produced by cohort members.

OER Adaptation 1

We will combine revise and update Criminal Law (2012) to align with modern teachings.

OER Adaptation 2

We will adapt the OpenStax Calculus texts to support our college's quarter system.

OER Creation

Our Macroeconomics course currently uses Principles of Macroeconomics 3e (OpenStax). However, we will be building homework questions in LibreTexts ADAPT to support the text.

SUBGROUPS

In instances where several colleges have similar plans or no action plans for a specific course, a subgroup will be formed. Subgroup communication can take plan synchronously or asynchronously depending on the preference and availability of subgroup members. The purpose of the subgroup is to share any ideas, explore available OER, identify any gaps, and finalize your college's action plan.

Your college's participation in a subgroup can either result in clarity for your college's distinct plan or a collaborative project with faculty from outside of your institution. Your college may participate in several subgroups at once or may not participate in any if all action plans are clearly distinct.

NEXT STEPS

The ZTC Acceleration Grant funding is at the pathway level so all action plans must be completed before additional funds can be sought. If a subgroup results in a collaborative project, your team will be assigned an OERI Facilitator to assist with the planning stage of the project. For more information on the collaborative project process, see the Collaborative Project Process Overview.

If a college is not participating in a collaborative project or all the details for the collaborative project are planned, the OERI will provide each college with a form to request additional Acceleration Grant funds.