REPORTING COURSE MATERIALS

Traditional Textbook (TRAD)

Total cost of all required course materials/textbooks is **above $50.**
"Course materials" refers to the textbook, lab book, software and/or homework system needed to participate in the course.

Low Cost Textbook (LCT)

Total cost of all required course materials/textbooks is **$50 or less.**
"Course materials" refers to the textbook, lab book, software and/or homework system needed to participate in the course.

Zero Textbook Cost (ZTC)

Total course materials/textbook costs for the course are **$0.**

ZTC-A: No required text(s), textbook(s), AND course materials (i.e. students need no materials or texts to participate in the course section).

ZTC-C: Section has course materials costs, **none of which are passed onto students** (i.e. instructional materials are either purchased through grants/campus funding, library resources, and/or freely offered by the instructor,).

ZTC-E: Course uses **only** no-cost OER course materials/textbooks. (The next page has a list of the most common openly licensed/open educational resource (OER) repositories and platforms for reference.)

ZTC-F: Course uses **only** no-cost digital course materials that are not considered "OER." (The next page has a list of example digital resources that are free, but do not fall under the "OER" umbrella.)

ZTC-G: Section uses a **mix** of OER and other digital and/or print materials that are offered free of cost to students (i.e. course may use TTP Hub materials, a primary OER textbook mixed with supplemental Chaffey library resources/articles/databases, etc.).

ZTC-E

Course uses **only** no-cost OER course materials/textbooks.

Most Common Openly Licensed and Open Educational Resource (OER) Repositories and Platforms (Others may also apply.)

OER Repositories
- Cool4Ed
- OER Commons
- ASCCC OER By Discipline
- Open Textbook Library
- Open Oregon
- BC Campus
- San Bernardino Valley College
- Galileo
- Skills Commons
- Merlot
- Canvas Commons

OER Platforms
- Open SUNY
- OpenStax
- Lumen
- LibreText

ZTC-F

Course uses **only** no-cost digital course materials that are not considered "OER."

Examples of non-OER, free to use digital content:

- Digital/online textbooks that are free for users, but still have permission barriers (e.g. registration, copyright and licensing restrictions, and/or no reuse rights).
- Government-funded websites
- Instructor-developed textbook resources that are provided to the student for free, but are not openly shared with other instructors to use
- Personal permission has been granted by the author to a singular instructor to use a textbook (or text) and provide the content for free.