

Zero Textbook Cost (ZTC) Acceleration Grant Collaboration Cohort Administration of Justice Final Report

Table of Contents

Zero Textbook Cost (ZTC) Acceleration Grant Collaboration Cohort	
Administration of Justice Final Report	1
Introduction	3
Collaboration Cohort Purpose	3
Administration of Justice Collaboration Cohort – Member Colleges and ZTC Path	ways 3
Status of Administration of Justice Required Core Courses Specified in the	
Administration of Justice Transfer Model Curriculum at Cohort Colleges	
List "A" – Required Core Courses	
Introduction to Criminal Justice (C-ID AJ 110)	
Concepts of Criminal Law (C-ID AJ 120) List "B" – Two Courses	
Criminal Course Process (C-ID AJ 122)	
Legal Aspects of Evidence (C-ID AJ 124)	<u>5</u>
Criminal Investigation (C-ID AJ 140)	5
Introduction to Forensics (C-ID AJ 150)	5
Community and the Justice System (C-ID AJ 160)	
Introduction to Corrections (C-ID AJ 200)	
Juvenile Procedures (C-ID AJ 220)	
Additional Courses	6
Conclusions	6
Appendix 1 – The Administration of Justice Transfer Model Curriculum (TMC)	7
Appendix 2 – Resources in use or Identified by Administration of Justice Collabo	
Appendix 3 – Available OER for Administration of Justice Courses Specified in the Administration of Justice Transfer Model Curriculum (TMC)	
List "A" – Required Core Courses	
Introduction to Criminal Justice (C-ID AJ 110)	
Concepts of Criminal Law (C-ID AJ 120)	
List "B" – Choose any two of the following courses:	
Criminal Court Process (C-ID AJ 122)	9
Legal Aspects of Evidence (C-ID AJ 124)	
Criminal Investigation (C-ID AJ 140)	
Introduction to Forensics (C-ID AJ 150)	
Community and the Justice System (C-ID AJ 160)	
Introduction to Corrections (C-ID AJ 200)	

Appendix 4 – Available OER for List "C" Options in the Administration of Justice	
Transfer Model Curriculum	10
List "C" – Choose any two of the following courses:	
Introduction to Sociology (C-ID SOCI 110)	10
Introduction to Statistics in Sociology (C-ID SOCI 125), or Introduction to Statistics (C-ID MATH	
110), or comparable	10
Introductory Psychology (C-ID PSY 110)	10
Any CSU transferable Administration of Justice lower division course or courses outside the Administration of Justice discipline that are articulated as lower division major preparation for the	
Criminal Justice or Criminology Major at any CSU.	10
Appendix 5 – Anticipated New Open Educational Resources	11
Appendix 6 – ZTC Acceleration Grant Administration of Justice Collaboration Cohort	
Memo	12
Cohort Participants and Data Collection	12
Cohort Convening	
Findings	12
Required Core	13
List A	13
Additional Courses	15
Conclusions	15

INTRODUCTION

The Administration of Justice Collaboration Cohort consisted of eight colleges. Seven of the cohort colleges are working on the same pathway, the Administration of Justice Associate in Science for Transfer (AS-T) degree. One of the seven is also working on a Certificate of Achievement (CoA) and one is only working on a CoA.

The ASCCC OERI collected course level data for each of the pathways including current Zero Textbook Cost (ZTC) status, adopted resources, and plans to convert a course to ZTC to identify overlap and areas of potential collaboration. As noted, seven out of the eight participating colleges are converting the Administration of Justice AS-T, the courses were grouped using the Administration of Justice Transfer Model Curriculum (TMC) to identify commonalities.

COLLABORATION COHORT PURPOSE

The Academic Senate for California Community Colleges (ASCCC) Open Educational Resources Initiative (OERI) facilitated the work of the ZTC Acceleration Grant Administration of Justice Collaboration Cohort. Although this process was introduced to prevent the duplication of effort, it also provides a means to ensure the awareness of available OER and other sustainable means of achieving ZTC status, share OER development plans, and identify opportunities for collaboration across colleges. At the conclusion of the cohort process, the OERI will provide a report to the California Community Colleges Chancellor's Office (CCCCO) that will document the work of the cohort, verify the absence of duplicative plans, and/or delineate how duplication will be prevented or minimized.

ADMINISTRATION OF JUSTICE COLLABORATION COHORT - MEMBER COLLEGES AND ZTC PATHWAYS

The Administration of Justice Collaboration Cohort consisted of the following colleges that have planned to establish the indicated pathway or pathways as ZTC:

- Chaffey College Administration of Justice (AJ) Associate in Science for Transfer (AS-T)
- Hartnell College AJ AS-T and Certificate of Achievement (CoA)
- Lemoore College AJ AS-T
- Madera College Law Enforcement CoA
- Merced College AJ AS-T
- Palomar College AJ AS-T
- Sacramento City College (SCC) AJ AS-T; AJ AS; Law, Public Policy and Society AA-T; and Legal Studies CoA
- Victor Valley College (VVC) AJ AS-T

STATUS OF ADMINISTRATION OF JUSTICE REQUIRED CORE COURSES SPECIFIED IN THE ADMINISTRATION OF JUSTICE TRANSFER MODEL CURRICULUM AT COHORT COLLEGES

The status and plans for the required Administration of Justice AS-T courses are listed below.

List "A" – Required Core Courses

Introduction to Criminal Justice (C-ID AJ 110) – Offered by all participating colleges All participating colleges currently offer this course as ZTC and there are no plans to do additional work.

Concepts of Criminal Law (C-ID AJ 120) - Offered by all participating colleges Participating colleges' plans appear to be non-duplicative, although Hartnell is updating the same text that Lemoore is adapting. The ASCCC OERI recommends that any college with "plan pending" listed in the section below review the cohort plans and consider adoption before OER creation.

- Currently ZTC (ZTC) Chaffey, Merced, SCC
- ZTC. Created new OER: <u>Criminal Law (Cartwright, 2024) (CC BY-NC-SA)</u> -Madera
- *Hartnell Updating and openly licensing Criminal Law By Storm Hartnell
- *Adopting <u>Criminal Law (2012) (CC BY-NC-SA)</u> Palomar
- *Adapting <u>Criminal Law (2012) (CC BY-NC-SA)</u> Lemoore
- SCC Currently ZTC
- Plan pending VVC

List "B" - Two Courses

Only colleges that indicated a specific course is part of their pathway are included below.

Criminal Course Process (C-ID AJ 122)

- ZTC SCC
- Adapting, updating, and openly licensing <u>Criminal Procedure By Storm</u> Hartnell
- Adapting <u>Principles and Procedures of the Justice System (Alvarez, 2018) (CC</u>
 BY) Lemoore
- Merced Adopting existing unspecified OER
- Palomar Exploring OER. Considering adopting <u>Criminal Court Processes and Procedures</u>
- Plan pending VVC

^{*}Criminal Law by Storm is a version of the Criminal Law text that Palomar are adopting and adapting, respectively.

Legal Aspects of Evidence (C-ID AJ 124)

Participating colleges' plans appear to be non-duplicative. The ASCCC OERI recommends that any college with "plan pending" listed in the section below review the cohort plans and consider adoption before OER creation.

- ZTC Madera, Merced, SCC
- Adopting <u>Principles and Procedures of the Justice System</u> Chaffey
- Updating and openly licensing <u>Criminal Procedure By Storm</u> Hartnell
- Adopting Criminal Evidence (Cartwright, 2023) Palomar
- Adapting Criminal Evidence (Cartwright, 2023) Lemoore
- Plan pending VVC

Criminal Investigation (C-ID AJ 140)

The Administration of Justice Collaboration Cohort process has resulted in a collaborative project for Criminal Investigation (C-ID AJ 140). All cohort participants have access to the collaborative plans to ensure they can consider adopting the products upon completion. The ASCCC OERI recommends that any college with "plan pending" listed in the section below review the cohort plans and consider adoption before OER creation. A description of each project will be provided in the final report for the field's consideration.

- ZTC Madera, SCC
- Collaborating on OER development with Chaffey and Palomar
- Adopting unspecified OER Merced
- Plan pending VVC

Introduction to Forensics (C-ID AJ 150)

This course has no comprehensive OER available. The OERI encourages Palomar and VVC continue to discuss possible collaborative efforts.

- ZTC (using library resources) SCC
- Plan pending Palomar, VVC

Community and the Justice System (C-ID AJ 160)

- ZTC Lemoore, Merced, SCC
- Hartnell Adopting <u>Community and the Justice System (Wymore & Raber, 2019) (CC BY)</u> Hartnell
- Adopting unspecified OER Chaffey, Palomar
- Plan pending VVC

Introduction to Corrections (C-ID AJ 200)

Participating colleges' plans appear to be non-duplicative. The ASCCC OERI recommends that any college with "plan pending" listed in the section below review the cohort plans and consider adoption before OER creation.

- ZTC Merced, SCC
- Piloting unspecified OER with additional revisions expected Lemoore
- Adopting unspecified OER Chaffey
- Plan pending VVC

Juvenile Procedures (C-ID AJ 220)

This course has no comprehensive OER available. Colleges are encouraged to share the resources they are currently using. We suggest Palomar and Lemoore continue to discuss possible collaborative efforts.

- ZTC Merced, SCC (using library resources)
- Exploring options Palomar, Lemoore
- Plan pending VVC

Additional Courses

The cohort primarily focused on conversion of courses aligned with an AJ C-ID descriptor. The remaining courses are local courses which require unique approaches.

- Madera: Criminal Justice Communications Creating new OER
- Madera: Introduction to Police Ethics Creating new OER

CONCLUSIONS

The Administration of Justice Collaboration Cohort convened synchronously via Zoom on April 26, 2024. The ASCCC OERI presented the group with the results of the data collection process and asked for clarity where data were missing. In addition, the ASCCC OERI presented available OER for the cohort's consideration. A follow-up meeting to discuss the conversion of less commonly taught courses and courses where OER are not currently available was held on July 22, 2024.

The Administration of Justice Collaboration Cohort has resulted in a collaborative project for Criminal Investigation (C-ID AJ 140). Introduction to Forensics (C-ID 150) and Juvenile Procedures (C-ID AJ 220) currently have limited to no OER available and would be a good fit for a collaborative project. However, many colleges are focusing first on converting required and more popular courses. Limited faculty bandwidth has resulted in these discussions needing to happen later down the road.

The ASCCC OERI recommends that colleges that are converting these two courses continue to stay in touch to share resources and potentially collaborate throughout the grant development cycle.

APPENDIX 1 – THE ADMINISTRATION OF JUSTICE TRANSFER MODEL CURRICULUM (TMC)

Course Title	C-ID Designation (if applicable)	
Required Core (6 units minimum):		
Introduction to Criminal Justice	AJ 110	
Concepts of Criminal Law	AJ 120	

List A – Select two courses (6 units minimum):

Criminal Court Process	AJ 122
Legal Aspects of Evidence	AJ 124
Criminal Investigation	AJ 140
Introduction to Forensics	AJ 150
Community and the Justice System	AJ 160
Introduction to Corrections	AJ 200
Juvenile Procedures	AJ 220

List B – Select 2 courses (6 units minimum):

Introduction to Sociology	SOCI 110
Introduction to Statistics in Sociology OR Introduction to Statistics	SOCI 125 MATH 110
Introductory Psychology (3)	PSY 110
Any CSU transferable Administration of Justice lower division course OR Courses outside the Administration of Justice discipline that are articulated as lower division major preparation for the Criminal Justice or Criminology Major at any CSU campus.	

APPENDIX 2 – RESOURCES IN USE OR IDENTIFIED BY ADMINISTRATION OF JUSTICE COLLABORATION COHORT COLLEGES

Resource	Course(s)	College(s)
Introduction to the American Criminal Justice System (Burke, et al., 2019) (CC BY-SA)	C-ID AJ 110 Intro to Criminal Justice	Hartnell, Sacramento City
Criminal Justice: An Overview of the System (McKee)(OER-QMS License)	C-ID AJ 110 Intro to Criminal Justice	Chaffey, Lemoore, Palomar
Introduction to the U.S. Criminal Justice System	C-ID AJ 110 Intro to Criminal Justice	Sacramento City
Criminal Law (Cartwright, 2024) (CC BY-NC-SA)	C-ID AJ 120 Concepts of Criminal Law	Madera
Criminal Law (2015) (CC BY-NC-SA)	C-ID AJ 120 Concepts of Criminal Law	Barstow, Chaffey, Sacramento City
Principles and Procedures of the Justice System (Alvarez, 2018) – (CC BY)	C-ID AJ 122 Criminal Court Process	Sacramento City
Criminal Court Processes & Procedures by Raber	C-ID AJ 122 Criminal Court Process	Taft
Federal Rules of Evidence (2016) (CC BY-SA)	C-ID AJ 124 Legal Aspects of Evidence	Sacramento City
Federal Rules of Appellate Procedure, (2015) (CC BY-SA)	C-ID AJ 124 Legal Aspects of Evidence	Sacramento City
Principles and Procedures of the Justice System (Alvarez, 2018) (CC BY); Principles and Procedures of the Justice System (Alvarez, 2018) – LibreTexts (CC BY)	C-ID AJ 124 Legal Aspects of Evidence	Chaffey, Sacramento City
Criminal Investigations (CC BY)	C-ID AJ 140 Criminal Investigation	Madera College
Community and the Justice System (Wymore & Raber, 2019) (CC BY) (Revisions coming 2024)	C-ID AJ 160 Community and Justice System	Lemoore, Hartnell, Palomar, Sacramento City
Introduction to Corrections, (2022) Wymore & Raber CC BY-NC- ND (Revisions coming 2024)	C-ID AJ 200 Intro to Corrections	Sacramento City

APPENDIX 3 – AVAILABLE OER FOR ADMINISTRATION OF JUSTICE COURSES SPECIFIED IN THE ADMINISTRATION OF JUSTICE TRANSFER MODEL CURRICULUM (TMC)

The following list provides examples of existing Open Educational Resources (OER) that can be used for the indicated courses. The structure presented here aligns with the Administration of Justice Transfer Model Curriculum. Access curated collections of resources for Administration of Justice at Open Educational Resources and Administration of Justice and ODER and the Administration of Justice TMC.

List "A" – Required Core Courses

Introduction to Criminal Justice (C-ID AJ 110)

- Criminal Justice: A Overview of the System (McKee, 2018) (OER-QMS)
- Introduction to the American Criminal Justice System (Burke, Carter, Fedorek, Morey, Rutz-Burri, & Sanchez, 2019) (CC BY-SA)
- Introduction to Criminology (Cartwright) LibreTexts (CC BY)
- Criminal Justice (Lumen Learning) (Licenses Vary)

Concepts of Criminal Law (C-ID AJ 120)

- Criminal Law (Cartwright, 2024) (CC BY-NC-SA)
- Criminal Law (Saylor Academy, 2012) (CC BY-NC-SA)

List "B" – Choose any two of the following courses:

Criminal Court Process (C-ID AJ 122)

- Criminal Court Processes & Procedures (Raber) LibreTexts (CC BY)
- Principles and Procedures of the Justice System (Alvarez, 2018) (CC BY)

Legal Aspects of Evidence (C-ID AJ 124)

Principles and Procedures of the Justice System (Alvarez, 2018) (CC BY)

Criminal Investigation (C-ID AJ 140)

- Introduction to Criminal Investigation: Processes, Practice and Thinking (Gehl & Plecas, 2019) (CC BY-NC)
- Criminal Investigations (Cartwright, 2021) (CC BY)

Introduction to Forensics (C-ID AJ 150)

No resources identified.

Community and the Justice System (C-ID AJ 160)

• Community and the Justice System (Wymore & Raber, 2019) (CC BY)

Introduction to Corrections (C-ID AJ 200)

Introduction to Corrections (Wymore & Raber, 2019) (CC BY)

Juvenile Procedures (C-ID AJ 220)

No resources identified.

Access options for List "C" of the TMC in Appendix 4.

APPENDIX 4 – AVAILABLE OER FOR LIST "C" OPTIONS IN THE ADMINISTRATION OF JUSTICE TRANSFER MODEL CURRICULUM

List "C" - Choose any two of the following courses:

Introduction to Sociology (C-ID SOCI 110)

- Introduction to Sociology 3e (OpenStax) (CC BY)
- Sociology (Barkan) LibreTexts (CC BY-NC-SA 3.0)
- Sociology (Boundless) LibreTexts (CC BY-SA)
- Introduction to Sociology (Hammond and Cheney) LibreTexts (CC BY)
- Introduction to Sociology (College of the Canyons) PDF (CC BY 4.0)
- Sociology: Understanding and Changing the Social World (Saylor Academy, 2016) (CC BY-NC-SA)

Introduction to Statistics in Sociology (<u>C-ID SOCI 125</u>), or Introduction to Statistics (C-ID MATH 110), or comparable

- OpenIntro Statistics (Diez, Barr, and Cetinkaya-Rundel) (CC BY-SA)
- Statistics Using Technology (Kozak) (CC BY-SA) Coconino Community College website
- Introductory Statistics (OpenStax) LibreTexts (CC BY 4.0)
- Foundations in Statistical Reasoning (Kaslik) LibreTexts (CC BY-SA-NC)
- Introductory Statistics (OpenStax) LibreTexts (CC BY 4.0)
- Statistics for the Social Sciences (Pelz, Lumen Learning) (License varies)
- PSPP (CC BY-NC-SA)

Introductory Psychology (C-ID PSY 110)

- Introductory Psychology (OpenStax) LibreTexts (CC BY 4.0)
- <u>Discover Psychology 2.0: A Brief Introductory Text (Diener and Biswas-</u> Diener) (CC-BY-NC-SA)
- Introduction to Psychology (2019) by Jorden A. Cummings & Lee Sanders (CC-BY-NC-SA 4.0)
- Psychology: The Science of Human Potential by Jeffrey Levy (CC-BY 4.0)

Any CSU transferable Administration of Justice lower division course or courses outside the Administration of Justice discipline that are articulated as lower division major preparation for the Criminal Justice or Criminology Major at any CSU.

• No specific courses or resources specified.

APPENDIX 5 - ANTICIPATED NEW OPEN EDUCATIONAL RESOURCES

Course (C-ID if applicable)	Project	College(s)
C-ID AJ 120 Concepts of Criminal Law	Created new OER: Criminal Law (Cartwright, 2024) (CC BY-NC-SA)	Madera
C-ID AJ 120 Concepts of Criminal Law	Adapting Criminal Law (2012) (CC BY-NC-SA)	Lemoore
C-ID AJ 120 Concepts of Criminal Law	Updating and openly licensing Criminal Law By Storm	Hartnell
C-ID AJ 122 Criminal Course Process	Updating and openly licensing <u>Criminal Procedure By Storm</u>	Hartnell
C-ID AJ 122 Criminal Course Process	Adapting Principles and Procedures of the Justice System (Alvarez, 2018) – (CC BY)	Lemoore
C-ID AJ 124 Legal Aspects of Evidence	Updating and openly licensing <u>Criminal Procedure By Storm</u>	Hartnell
C-ID AJ 124 Legal Aspects of Evidence	Adapting Criminal Evidence (Cartwright, 2023)	Lemoore
C-ID AJ 140 Criminal Investigation	Creating new OER	Chaffey and Palomar
Criminal Justice Communications	Creating new OER	Madera
Introduction to Police Ethics	Creating new OER	Madera

APPENDIX 6 – ZTC ACCELERATION GRANT ADMINISTRATION OF JUSTICE COLLABORATION COHORT MEMO



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SUBJECT: Administration of Justice ZTC Acceleration Grant Collaboration Cohort ASCCC OERI FACILITATOR: Suzanne Wakim, ASCCC OERI Project Facilitator

Cohort Participants and Data Collection

The following colleges participated in the Administration of Justice Collaboration Cohort:

- Chaffey College Administration of Justice (AJ) Associate of Science for Transfer (AS-T)
- Hartnell College AJ AS-T and Certificate of Achievement (CoA)
- Lemoore College AJ AS-T (previously awarded)
- Madera College Law Enforcement CoA (previously awarded)
- Merced College AJ AS-T
- Palomar College AJ AS-T
- Sacramento City College (SCC) AJ AS-T; AJ AS; Law, Public Policy and Society AA-T; and Legal Studies CoA
- Victor Valley College (VVC) AJ AS-T

The ASCCC OERI collected course level data for each of the pathways including current Zero Textbook Cost (ZTC) status, adopted resources, and plans to convert a course to ZTC to identify overlap and areas of potential collaboration. Since seven out of the eight participating colleges are converting the Administration of Justice AS-T, the courses were grouped using the Administration of Justice Transfer Model Curriculum (TMC) to identify commonalities.

Cohort Convening

The Administration of Justice Collaboration Cohort convened synchronously via Zoom on April 26, 2024. The ASCCC OERI presented the group with the results of the data collection process and asked for clarity where data were missing. In addition, the ASCCC OERI presented available OER for the cohort's consideration. A follow-up meeting to discuss the conversion of less commonly taught courses and courses where OER are not currently available was held on July 22, 2024.

Findings

The status and plans for the required Administration of Justice AS-T courses are listed below.

Required Core

Introduction to Criminal Justice (C-ID AJ 110) – Offered by all participating colleges All participating colleges currently offer this course as ZTC and there are no plans to do additional work.

Concepts of Criminal Law (C-ID AJ 120) - Offered by all participating colleges Participating colleges' plans appear to be non-duplicative. The ASCCC OERI recommends that any college with "plan pending" listed in the section below review the cohort plans and consider adoption before OER creation.

- Chaffey Currently ZTC
- Hartnell Updating and openly licensing Criminal Law By Storm
- Lemoore Adapting Criminal Law (2012) (CC BY-NC-SA)
- Madera Created new OER: <u>Criminal Law (Cartwright, 2024) (CC BY-NC-SA)</u>
- Merced Currently ZTC
- Palomar Adopting Criminal Law (2012) (CC BY-NC-SA)
- SCC Currently ZTC
- VVC Plan pending

List A

Only colleges that indicated a specific course is part of their pathway are included below.

Criminal Course Process (C-ID AJ 122)

Participating colleges' plans appear to be non-duplicative. The ASCCC OERI recommends that any college with "plan pending" listed in the section below review the cohort plans and consider adoption before OER creation.

- Hartnell Adapting OER Updating and openly licensing <u>Criminal Procedure By Storm</u>
- Lemoore Adapting <u>Principles and Procedures of the Justice System (Alvarez,</u> 2018) – (CC BY)
- Merced Adopting existing OER
- Palomar Exploring OER. Considering adopting <u>Criminal Court Processes and Procedures</u>
- SCC Currently ZTC
- VVC Plan pending

Legal Aspects of Evidence (C-ID AJ 124)

- Chaffey Adopting Principles and Procedures of the Justice System
- Hartnell Updating and openly licensing <u>Criminal Procedure By Storm</u>
- Lemoore Adapting Criminal Evidence (Cartwright, 2023)

- Madera Currently ZTC
- Merced Currently ZTC
- Palomar Adopting Criminal Evidence (Cartwright, 2023)
- SCC Currently ZTC
- VVC Plan pending

Criminal Investigation (C-ID AJ 140)

The Administration of Justice Collaboration Cohort process has resulted in a collaborative project for Criminal Investigation (C-ID AJ 140). All cohort participants have access to the collaborative plans to ensure they can consider adopting the products upon completion. The ASCCC OERI recommends that any college with "plan pending" listed in the section below review the cohort plans and consider adoption before OER creation. A description of each project will be provided in the final report for the field's consideration.

- Chaffey Collaborating on OER development with Palomar
- Madera Currently ZTC
- Merced Adopting OER
- Palomar Collaborating on OER development with Chaffey
- SCC Currently ZTC
- VVC Plan pending

Introduction to Forensics (C-ID AJ 150)

This course has no comprehensive OER available. The OERI encourages Palomar and VVC continue to discuss possible collaborative efforts.

- Palomar Plan pending
- SCC Currently ZTC (using library resources)
- VVC Plan pending

Community and the Justice System (C-ID AJ 160)

- Hartnell Adopting <u>Community and the Justice System (Wymore & Raber, 2019) (CC BY)</u>
- Chaffey Adopting OER
- Merced Currently ZTC
- Palomar Adopting OER
- SCC Currently ZTC
- VVC Plan pending
- Lemoore Currently ZTC

Introduction to Corrections (C-ID AJ 200)

Participating colleges' plans appear to be non-duplicative. The ASCCC OERI recommends that any college with "plan pending" listed in the section below review the cohort plans and consider adoption before OER creation.

- Chaffey Adopting OER
- Merced Currently ZTC
- SCC Currently ZTC
- VVC Plan pending
- Lemoore Piloting OER with additional revisions expected

Juvenile Procedures (C-ID AJ 220)

This course has no comprehensive OER available. Colleges are encouraged to share the resources they are currently using. We suggest Palomar and Lemoore continue to discuss possible collaborative efforts.

- Merced Currently ZTC
- Palomar Exploring options
- SCC Currently ZTC (using library resources)
- VVC Plan pending
- Lemoore Exploring options. Looking to remix existing materials

Additional Courses

The cohort primarily focused on conversion of courses aligned with an AJ C-ID descriptor. The remaining courses are local courses which require unique approaches.

- Madera: Criminal Justice Communications Creating new OER
- Madera: Intro to Police Ethics Creating new OER

Conclusions

The Administration of Justice Collaboration Cohort has resulted in a collaborative project for Criminal Investigation (C-ID AJ 140). Introduction to Forensics (C-ID 150) and Juvenile Procedures (C-ID AJ 220) currently have limited to no OER available and would be a good fit for a collaborative project. However, many colleges are focusing first on converting required and more popular courses. Limited faculty bandwidth has resulted in these discussions needing to happen later down the road.

The ASCCC OERI recommends that colleges that are converting these two courses continue to stay in touch to share resources and potentially collaborate throughout the grant development cycle.